

THE WOODLANDS TOWNSHIP

BOARD OF DIRECTORS

REGULAR BOARD MEETING

JULY 27, 2011

MINUTES

THE STATE OF TEXAS §

COUNTIES OF HARRIS & MONTGOMERY §

The Board of Directors of The Woodlands Township met in regular session, open to the public, on July 27, 2011, posted to begin at 5:30 p.m. The meeting was held in a meeting room at The Emergency Training Center, 16135 IH 45 South, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Vice Chairman Lloyd Matthews, Secretary Claude Hunter, Treasurer Ed Robb**, Director Nelda Blair, Director Tom Campbell, and Director Peggy Hausman

DIRECTORS ABSENT: Chairman Bruce Tough

STAFF/ADVISORS: Don Norrell, President/General Manager, Monique Sharp, Assistant General Manager of Finance & Administration, Fire Chief Alan Benson, Susan Welbes, Director of Human Resources, Nick Wolda, Director of Community Relations/CVB President, Miles McKinney, Legislative Affairs & Transportation Manager, Karen Dempsey, Management Analyst, Mary Connell, Community Relations Manager, Mike Page and Bret Strong, Legal Counsel

Note: Vice Chairman Matthews presided as Chair.

PLEDGE OF ALLEGIANCE:

Vice Chairman Matthews invited all in attendance to recite the Pledge of Allegiance to the United States flag and Texas State flag.

CALL TO ORDER:

Vice Chairman Matthews called the meeting to order at 5:32 p.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouses of Montgomery and Harris Counties and inside the boundaries of The Woodlands Township at the office building located at 10001 Woodloch Forest Drive, Suite 600, The Woodlands, Texas.

**Indicates arrived late

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As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

CONSIDER AND ACT UPON ADOPTION OF MEETING AGENDA;

Vice Chairman Matthews called for a motion and second to adopt the meeting agenda.

MOTION: Secretary Hunter moved to adopt the agenda; second by Director Campbell

VOTE: **Ayes:** Vice Chairman Matthews

Secretary Hunter

Director Blair

Director Campbell

Director Hausman

Nays: None

Abstentions: None

Absent: Chairman Tough and Treasurer Robb

ACTION: Motion passed unanimously (5-0).

RECOGNIZE PUBLIC OFFICIALS;

Vice Chairman Matthews recognized the following individuals:

- Jason Frazer-City of Shenandoah Mayor Pro Tem
- George Van Horn-Grogan's Mill Village Association Vice-President of Government Relations
- Ann Snyder-CISD Board of Trustees

The Public Official's Sign-In Roster is attached hereto as Exhibit "A".

PUBLIC COMMENT;

The following members of the public addressed the Board:

- Scott Darby-Home Depot 9-11 Memorial
- Bobbie Hrycushko-Interfaith Child Development Center
- Henrietta Riddiford-requested to speak during DSC item
- John Nanninga-requested to speak during DSC item
- James Noack-Ken Lakes Drive matter
- Stacy Smith-Ken Lakes Drive matter
- Amy Lecocq-Interfaith Child Development Center
- Richard Stromatt-Interfaith joint parking agreement
- Deborah Sargeant-requested to speak during DSC item

The Public Comment Roster is attached hereto as Exhibit "B".

Note: Treasurer Robb arrived during Public Comment.

RECEIVE DONATION OF FLAGS, PRESENTED BY TED STANLEY, PRESIDENT OF THE COLLEGE PARK VILLAGE ASSOCIATION, ON BEHALF OF THE WOODLANDS VILLAGE ASSOCIATIONS;

Ted Stanley, President of the College Park Village Association, presented seven sets of the U.S. and Texas flags on behalf of The Woodlands Village Associations for use in every meeting room within the Emergency Management Training Center. Vice Chairman Matthews, on behalf of The Woodlands

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Township Board of Directors, thanked Mr. Stanley and all the Presidents of the Village Associations for their generous donation.

RECEIVE, CONSIDER AND ACT UPON A PROCLAMATION IN SUPPORT OF THE MONTGOMERY COUNTY SEARCH AND RESCUE TEAM;

Vice Chairman Matthews noted that a Proclamation in Support of the Montgomery County Search and Rescue Team was read in its entirety at the July 21, 2011 Board Workshop meeting. At that time, August 20, 2011 was proclaimed as "Montgomery County Search and Rescue Team Recognition Day". The Board then formerly approved the proclamation.

MOTION: Director Blair moved to approve the proclamation in support of the Montgomery County Search and Rescue Team; second by Secretary Hunter

VOTE: **Ayes:** Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Chairman Tough

ACTION: Motion passed unanimously (6-0).

RECEIVE AND CONSIDER THE LAW ENFORCEMENT REPORT FROM DIRECTOR OF LAW ENFORCEMENT, MARIAN LECK;

Marian Leck presented the following law enforcement report:

- **Montgomery County Sheriff's Office Staffing (MCSO):**
All positions have been filled
- **Harris County Constable's Office-Precinct 4:**
Lt. Ronnie Glaze reported that construction theft has been down.
- **Crime Status and Trends:**
Deputy Mike Uber and K9 Bowie assisted in the arrest of 5 felonies and 4 misdemeanors. Year-to-Date Crime down in auto theft, burglary of habitation, burglary of motor vehicle, and criminal mischief
- **Police-Community Partnership:**
MCSO and Harris County Constable's Office attended Village Association Meetings, Watch Meetings, "Watch Talk Wednesday", Neighbor Days, Community Involvement Day and an Emergency Preparedness Community Event
- **Overtime Programs:**
Ongoing—used during 4th of July weekend
- **Other:**
54 law enforcement officers worked the Red, Hot & Blue festival
Crime Prevention, Community & Tourism Oriented Policing class to be held September 12-16, 2011 at The Woodlands Training Center

RECEIVE AND CONSIDER REPORTS FROM VILLAGE ASSOCIATION (VA) REPRESENTATIVES;

Reports were provided by the following Village Association (VA) representatives:

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Creekside Park VA-Mike Ramsey reported that meetings are held the first Tuesday of every month at the YMCA facility; reported rapid growth in the village; two concerns: traffic jams due to parents parking on a public road when picking up children after school and cars trying to utilize two lanes going around the traffic circle on Creekside Forest; working with Precinct 4 to install traffic signs; second elementary school is under construction

Alden Bridge VA-Steve Leakey reported that the management team from the new H-E-B on 1488 gave a presentation, Sgt. Cassidy gave a law enforcement report; Don Norrell gave an update on happenings in the Township; Directors Hunter and Campbell attended meeting; reported on 4th of July parade

Cochran's Crossing VA-Brian Deuhlm reported good 4th of July participation; preparing for Fall Festival on October 30; putting in a new President of the association due to a vacancy

College Park VA-Ted Stanley gave a report on 4th of July; Hennie Van Rensburg spoke at the last meeting; Sgt. Cassidy gave a policing report; Board approved the purchase of flags for the Emergency Training Center

Indian Springs VA-Amy Lecocq reported that there was no meeting in July; village won the community event award for its 4th of July float entry; thanked Richard Stromatt for all his work on the parade float; 40 mph speed limit sign has been installed on Kuykendahl; deadline for the village logo contest is August 1; next meeting will be on August 9 at the Service Center with presentations to be made regarding recent development in the area

Grogan's Mill VA-no report

Sterling Ridge VA-Anthony Fasone reported that the Board discussed the Ken Lakes road issue and future plans for 2978; Sterling Ridge Barbeque Challenge and Kids Festival scheduled for September 17; Haunted House event scheduled for October 29 at May Valley Park; had six parade Marshalls at the 4th of July parade

Panther Creek VA-Everett Ison reported that the Astros baseball outing will be on August 20; good participation for 4th of July parade; concern about asphalt deteriorating on the side of the road near Split Rock; excellent law enforcement report from Sgt. Cassidy

The Village Association Representatives' Sign-In Sheet is attached hereto as Exhibit "C".

CONSENT AGENDA:

(This agenda consists of non-controversial or "housekeeping" items required by law that will be placed on the Consent Agenda at the next Board Meeting and may be voted on with one motion. Items may be moved from the Consent Agenda to the Regular Agenda by any Board Member making such request.)

CONSIDER AND ACT UPON THE CONSENT AGENDA:

- (a) Approve minutes of the June 16, 2011 Board Workshop, June 22, 2011 regular Board meeting, and June 23, 2011 special Board meeting of the Board of Directors of The Woodlands Township;
- (b) Approve the "Friday Night Lights" sponsorship agreement between the Conroe Independent School District and The Woodlands Township as presented and authorize the President/General Manager to execute the agreement;
- (c) Award the bid for fleet maintenance to Woodlands Shell Lube and Service for a three year agreement to provide vehicle repairs and maintenance and authorize the President/General Manager to execute a service agreement;

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- (d) Award bid to Misiano Skate Park for the design and installation of wheel friendly areas at Forestgate Park and Lakeside Park in the amount of \$93,950 and authorize the President/General Manager to execute the construction agreements in connection therewith;
- (e) Award the bid to The Christmas Tree Light Company in the amount of \$14,000/year for three years for a total of \$43,800 to provide installation, removal and storage of the Town Center Christmas tree and doves and authorize the President/General Manager to execute a service agreement;
- (f) Approve the guidelines for "Friendly Community" Designations as presented;
- (g) Approve the letter of support for The Woodlands Running Club's application for a "Running Friendly Community" designation;
- (h) Approve the Partial Release of Easement on the property located at 20 Waterway;
- (i) Adopt Order No. 014-11 amending Order No. 010-11 concerning event admissions tax requirements;
- (j) Approve the Memorandums of Understanding with The Woodlands Lacrosse Association, the South Montgomery County YMCA, The Woodlands Rugby Football Club and The Woodlands Youth Rugby Club for athletic field use and authorize the President/General Manager to execute the agreements;
- (k) Accept the Debt Service Excess Tax Collections for July 1, 2010 through June 30, 2011 as certified by the Montgomery County Tax Assessor-Collector;
- (l) Accept the 2011-2012 Debt Service Collection Rate report as certified by the Montgomery County Tax Assessor-Collector;

Vice Chairman Matthews then called for a motion and second to approve the Consent Agenda. Board discussion followed.

MOTION: Secretary Hunter moved to approve the Consent Agenda; second by Director Campbell

VOTE: **Ayes:** Vice Chairman Matthews

Secretary Hunter

Treasurer Robb

Director Blair

Director Campbell

Director Hausman

Abstentions: None

Absent: Chairman Tough

ACTION: Motion passed unanimously (6-0).

Meeting Minutes, Orders and Executive Summaries for the above Consent Agenda items are attached hereto as Exhibit "D".

BRIEFINGS:

RECEIVE AND CONSIDER A PETITION FROM THE WOODLANDS PROFESSIONAL FIRE FIGHTERS' ASSOCIATION, LOCAL 3846, REGARDING A BALLOT INITIATIVE RELATED TO COLLECTIVE BARGAINING;

Mike Page presented background information on this item as provided in an Executive Summary. Mr. Page informed the Board that a petition was received by The Woodlands Township with more than a majority of signatures from The Woodlands Professional Fire Fighters' Association, Local 3846. Township legislation provides that the Township call an election for collective bargaining for The Woodlands Fire Department. The Board was informed that at an upcoming meeting an item will be

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placed on the agenda regarding adoption of an Order Calling an Election no later than the last uniform election date 2011 for the purpose of voting for or against the following proposition:

Adoption of the state law applicable to fire fighters that establishes collective bargaining if a majority of the affected employees favor representation by an employee association, preserves the prohibition against strikes and lockouts, and provides penalties for strikes and lockouts.

Board discussion followed Mr. Page's presentation.

The Executive Summary for the above item is attached hereto as Exhibit "E".

REGULAR AGENDA

RECEIVE, CONSIDER AND ACT UPON THE FINANCIAL REPORT;

Monique Sharp presented the Financial Report and referred the Board to handout material containing the preliminary General Purpose Statements as of and for the six months ended June 30, 2011. After a review of the Combined Financial Statements and Monthly Investment Report, a report on the General Fund Budget vs. Actual was presented. Ms. Sharp then reported on sales tax collections, hotel occupancy tax collections, and property tax collections. Board discussion followed.

MOTION: Treasurer Robb moved to approve the Financial Report; second by Director Blair

VOTE: **Ayes:** Vice Chairman Matthews

Secretary Hunter

Treasurer Robb

Director Blair

Director Campbell

Director Hausman

Nays: None

Abstentions: None

Absent: Chairman Tough

ACTION: Motion passed unanimously (6-0).

The Financial Report is attached hereto as Exhibit "F".

RECEIVE, CONSIDER AND ACT UPON A REVISION TO THE BUDGET CALENDAR;

Monique Sharp referred the Board to an Executive Summary showing a proposed revision to the budget calendar. As Ms. Sharp explained, a conflict was identified with the second Public Hearing scheduled for August 16. The recommendation was to move the meeting time from 6:00 p.m. to 7:00 p.m. Board discussion followed.

MOTION: Treasurer Robb moved to amend the date for Public Hearing #2 on the 2012 budget and 2011 property tax rate from August 16, 2011 at 6:00 p.m. to 7:00 p.m., at The Woodlands Township Service Center located at 2201 Lake Woodlands Drive; second by Director Campbell

VOTE: **Ayes:** Vice Chairman Matthews

Secretary Hunter

Treasurer Robb

Director Blair

Director Campbell

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Director Hausman

Nays: None

Abstentions: None

Absent: Chairman Tough

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "G".

RECEIVE, CONSIDER AND ACT UPON APPROVAL OF CONSULTANT'S REPORT REGARDING RENOVATION PLANS FOR SAWMILL PARK AND AUTHORIZE SOLICITATION OF BIDS;

John Powers referred the Board to handout material in their meeting packet and then Jim Wendt, Director of Planning for LJA Engineering was called on to give a presentation on revised cost estimates and Add-Alternates for the renovation of Sawmill Park. In his presentation, Mr. Wendt reviewed survey results and program and concept design for the project including add alternates. Following Mr. Wendt's presentation, the Chair called for a motion and second on this item. Board discussion followed.

MOTION: Director Blair moved to approve the consultant's report and approve the conceptual design for the base plan including the following add-ons: tennis and basketball additions and relocation, pavilion re-roof and pool fencing; move forward with the construction documents, the solicitation of bids and return to the Board for the award of bid in October; second by Director Campbell

VOTE: **Ayes:** Vice Chairman Matthews

Secretary Hunter

Treasurer Robb

Director Blair

Director Campbell

Director Hausman

Nays: None

Abstentions: None

Absent: Chairman Tough

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "H".

Mr. Wendt's PowerPoint presentation is attached hereto as Exhibit "I".

RECEIVE, CONSIDER AND ACT UPON APPROVAL FOR AN EXTENSION OF INSURANCE CONTRACTS WITH WILLIS OF TEXAS UNTIL OCTOBER 1, 2011 FOR PROPERTY AND LIABILITY INSURANCE;

Monique Sharp presented a summary of this item as provided in an Executive Summary. The Board was given cost quotes for extending insurance policies with a renewal date of August 1, 2011 to October 1, 2011. Following the presentation, the Chair called for a motion and second. Board discussion followed.

MOTION: Secretary Hunter moved to approve an extension of insurance policies as noted in the Executive Summary for the two month period August 1, 2011 until October 1, 2011 for a total premium cost of \$111,887; second by Director Campbell

VOTE: **Ayes:** Vice Chairman Matthews

Secretary Hunter

Treasurer Robb

Director Blair

Director Campbell

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Director Hausman

Nays: None

Abstentions: None

Absent: Chairman Tough

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "J".

RECEIVE, CONSIDER AND ACT UPON A REQUEST FROM INTERFAITH REGARDING A JOINT PARKING AGREEMENT WITH INTERFAITH CHILD DEVELOPMENT CENTER AND FALCONWING PARK IN THE VILLAGE OF INDIAN SPRINGS, AND A BUDGET AMENDMENT IN CONNECTION THEREWITH;

Vice Chairman Matthews called on individuals who asked to provide public comment on this item. Richard Stromatt addressed the Board at this time. Following public comment, John Powers presented a summary of this item as provided in an Executive Summary. Following Mr. Powers' presentation, the Chair called for a motion and second on this item. Board discussion followed.

MOTION: Treasurer Robb moved to approve a budget amendment to transfer up to \$25,000 from the Parks and Recreation 2011 operating budget to the Parks and Recreation 2011 capital budget to be matched with an equal amount by Interfaith of The Woodlands for the construction of a parking lot at Falconwing Park and authorize the President/General Manager to execute a Joint Use Access Agreement; second by Secretary Hunter

VOTE: **Ayes:** Vice Chairman Matthews

Secretary Hunter

Treasurer Robb

Director Blair

Director Campbell

Director Hausman

Nays: None

Abstentions: None

Absent: Chairman Tough

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "K".

RECEIVE, CONSIDER AND ACT UPON A RECOMMENDATION BY PARTNERS FOR STRATEGIC ACTION (PSA) REGARDING SUBCONTRACTED FINANCIAL CONSULTING SERVICES FOR THE GOVERNANCE STUDY AND AUTHORIZE AN AMENDMENT TO THE PSA CONTRACT TO FUND THESE ADDITIONAL SERVICES;

Karen Dempsey presented a summary of this item as provided in an Executive Summary. Following Ms. Dempsey's presentation, the Chair called for a motion and second on this item. Board discussion followed.

MOTION: Secretary Hunter moved to approve and authorize the President/General Manager to execute an amendment to the PSA contract to engage Economic Planning Systems, Inc. as a financial modeling consultant for the governance study at a cost not to exceed \$70,000; second by Treasurer Robb

VOTE: **Ayes:** Vice Chairman Matthews

Secretary Hunter

Treasurer Robb

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Director Blair
Director Campbell
Director Hausman

Nays: None

Abstentions: None

Absent: Chairman Tough

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "L".

RECEIVE, CONSIDER AND ACT UPON THE APPOINTMENT OF ONE DEVELOPMENT STANDARDS COMMITTEE MEMBER (DSC);

The following individuals provided public comment on this item: Henrietta Riddiford, John Nanninga and Deborah Sargeant. Following public comment, Karen Dempsey was called on to provide a summary of this item as provided in an Executive Summary. Prior to voting, Director Campbell expressed that he felt that Treasurer Robb had a conflict of interest and should recuse himself from voting. Secretary Hunter disagreed with Director Campbell's opinion and then the issue was dropped.

Ms. Dempsey also reviewed the election process. Following Ms. Dempsey's review, the Board voted on one candidate. Following the vote, ballots were collected and tallied by Don Norrell. The results are as follows:

Round One Voting:

Ken Parker received two votes total from Director Campbell and Director Hausman.

Herman Weindel received four votes total, but only the votes cast by Director Blair, Director Hunter and Director Robb were counted. The fourth vote from Director Matthews was not counted because his ballot was not signed. As a result, Mr. Weindel only received three votes.

It was necessary to take a second vote as neither candidate received a majority of the votes. The results of the second round of voting are as follows:

Round Two Voting:

Ken Parker received two votes total from Director Hausman and Director Campbell.

Herman Weindel received four votes total from Director Blair, Director Hunter, Director Matthews and Director Robb.

By a vote of 4-2, Herman Weindel was appointed to serve on the Development Standards Committee along with Deborah Sargeant, Chris Florack and Michael Bass through June 2012.

The Executive Summary for the above item is attached hereto as Exhibit "M".
Ballots and tally sheets are attached hereto as Exhibit "N".

RECEIVE, CONSIDER AND ACT UPON CANDIDATE NOMINATION FOR THE MONTGOMERY CENTRAL APPRAISAL DISTRICT AND APPROVE A RESOLUTION IN CONNECTION THEREWITH;

Don Norrell presented a summary of this item as provided in an Executive Summary. Mr. Norrell informed the Board that there were two eligible Special District candidates: Gregory Grant and Carmen

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"Biff" Picone presented for their consideration. Following Mr. Norrell's comments, the Chair called for a motion and second on this item. Board discussion followed.

MOTION: Secretary Hunter moved to authorize a Resolution Casting Votes for the Special District candidate, "Biff" Picone and authorize the Chairman to sign the official ballot; second by Director Campbell

VOTE: **Ayes:** Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: Chairman Tough

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "O".

A Resolution Casting Votes for a Special Candidate is attached hereto as Exhibit "P".

CLOSED MEETING (IF APPLICABLE):

RECESS AT 7:07 P.M. TO EXECUTIVE SESSION TO DISCUSS MATTERS RELATING TO REAL PROPERTY PURSUANT TO §551.072, TEXAS GOVERNMENT CODE; DELIBERATION OF ECONOMIC DEVELOPMENT NEGOTIATIONS PURSUANT TO §551.087, DISCUSS PERSONNEL MATTERS PURSUANT TO §551.074; TEXAS GOVERNMENT CODE, AND TO CONSULT WITH THE WOODLANDS TOWNSHIP'S ATTORNEY CONCERNING PENDING LITIGATION PURSUANT TO §551.071. TEXAS GOVERNMENT CODE;

RECONVENE IN PUBLIC SESSION AT 7:25 P.M.:

Vice Chairman Matthews announced that it would be necessary to take action at this time on matters discussed during Executive Session.

RECEIVE, CONSIDER AND ACT UPON AN INTERLOCAL AGREEMENT WITH THE CITY OF SHENANDOAH REGARDING FIRE PROTECTION SERVICES AND ASSOCIATED REVISIONS TO THE EXISTING MEMORANDUM OF UNDERSTANDING WITH THE CITY OF SHENANDOAH;

Don Norrell presented a summary of this item as provided in an Executive Summary. Mr. Norrell noted that in exchange for providing fire, rescue and first responder emergency medical services within the city limits of Shenandoah and the city's ETJ, the City of Shenandoah will provide patrol services within a specified area of the Township. Also, the City of Shenandoah will provide lease space to The Woodlands Fire department during construction of Central Fire Station. Additional terms will apply to this ten year agreement. Following Mr. Norrell's presentation, the Chair called for a motion and second on this item. Board discussion followed.

MOTION: Treasurer Robb moved to approve an Interlocal Agreement with the City of Shenandoah regarding fire protection services; second by Director Blair

VOTE: **Ayes:** Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair

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Director Campbell
Director Hausman

Nays: None

Abstentions: None

Absent: Chairman Tough

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "Q".

RECEIVE, CONSIDER AND ACT UPON A PARTIAL SUBLEASE AGREEMENT FOR 10001 WOODLOCH FOREST DRIVE LOCATION:

Don Norrell provided background information on this item. Mr. Norrell informed the Board about a proposal to sublease 3,000 square feet of approximately 10,000 square feet of Township office space at 10001 Woodloch Forest Drive with the hope to sublease the remainder of the space in the future. Following Mr. Norrell's presentation, the Chair called for a motion and second on this item. Board discussion followed.

MOTION: Director Hunter moved to authorize the President/General Manager to execute a sublease agreement for 10001 Woodloch Forest Drive; second by Director Campbell

VOTE: **Ayes:** Vice Chairman Matthews
Secretary Hunter
Treasurer Robb
Director Blair
Director Campbell
Director Hausman

Nays: None

Abstentions: None

Absent: Chairman Tough

ACTION: Motion passed unanimously (6-0).

The Executive Summary for the above item is attached hereto as Exhibit "R".

DISCUSS FUTURE AGENDA/ANNOUNCEMENTS

CONSIDERATION OF ITEMS TO BE PLACED ON THE AGENDA FOR NEXT MONTH'S MEETING:

- None

BOARD ANNOUNCEMENTS:

- The Chair recognized all the Boy Scouts in attendance.

PUBLIC COMMENT; AND

- None

ADJOURNMENT:

As there was no further business to discuss, Vice Chairman Matthews called for a motion and second to adjourn the meeting at 7:30 p.m.

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MOTION: Motion by Secretary Hunter; second by Director Blair

VOTE: **Ayes:** Vice Chairman Matthews

Secretary Hunter
Treasurer Robb
Director Blair
Director Campbell
Director Hausman

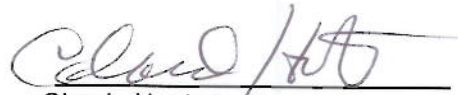
Nays: None

Abstentions: None

Absent: Chairman Tough

ACTION: Motion passed unanimously (6-0).




Claude Hunter
Secretary, Board of Directors

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EXHIBIT OMISSIONS*

EXHIBIT "A"	EXHIBIT "J"
EXHIBIT "B"	EXHIBIT "K"
EXHIBIT "C"	EXHIBIT "L"
EXHIBIT "D"	EXHIBIT "M"
EXHIBIT "E"	EXHIBIT "N"
EXHIBIT "F"	EXHIBIT "O"
EXHIBIT "G"	EXHIBIT "P"
EXHIBIT "H"	EXHIBIT "Q"
EXHIBIT "I"	EXHIBIT "R"

***To view Exhibits, please contact the Records Management Analyst at 281-210-3800.**